**THE AUTISM EXCHANGE PROGRAMME APPLICATION FORM**

The Autism Exchange programme offers young autistic adults the opportunity to develop their employability skills, gain valuable work experience and insight into their career future while completing a paid work placement with one of our partner employers.

In order to engage with the Autism Exchange programme:

* You must be aged 16+ with a diagnosis of autism
* Please complete this form to access our services and apply for opportunities
* You can ask someone you know to help you to complete this form
* You will be required to able to travel independently to and from placement
* Tell us your support needs
* Complete the necessary paperwork, this includes:
	+ Opportunity application forms
	+ Support plans
	+ Opportunity evaluation forms

By participating in the programme, you may have access to:

* Receive careers support in preparation for applying for an internship including CV development
* Support with your application, interview preparation and during the interview process
* On-the-job training and support in a paid internship
* Receive pastoral support in the form of information, advice and guidance
* A work placement with trained employers so they know how to support people with autism and know the reasonable adjustments they can make
* Support with planning for the future by receiving careers support when the internship finishes.

Terms and Conditions

Right to suspend or cancel your registration:

* By submitting information to Ambitious about Autism you agree and acknowledge that while we may contact you in response to the information you provide, we are not obliged to provide you with any particular product or services
* Applicants shall not without prior written consent of Ambitious about Autism contact employers direct regarding opportunities we advertise on our website or through our social media outlets
* Applicants are required to treat Ambitious about Autism staff with respect and consideration

We may suspend or cancel your registration at our reasonable discretion or if you breach any of your obligations under the Terms and Conditions as above.

The suspension or cancellation of your registration and your right to use Ambitious about Autism services shall not affect either party’s statutory rights or liabilities.

You can cancel your application at any time by emailing exchange@ambitiousaboutautism.org.uk

**Applicant Declaration of Consent**

**To be completed by those applicants aged 18 years and over**

**Parent, Carer or Legal Guardian**

**To complete for those applicants under 18 years of age**

**Print name:**

**Signature:**

**Date:**

**About you**

**Your full name**



**Your date of birth**



**Your current address**



**Your permanent address**



**Your phone number**



**Your email address**



**How do you prefer to be contacted? (Call, text or email)**



**Do you have a diagnosis of autism? (YES / NO)**

YES / NO

**Do you have any other disabilities? (YES /NO, please write them below)**

YES / NO

**Are you authorised to work in the U.K? (YES /NO)**

YES / NO

**Are you happy to be contacted about future opportunities? (YES /NO)**

YES / NO

**What is your current status? (unemployed, in education or volunteering)**

**Emergency Contact Details**

Please provide two emergency contacts; these can be relatives, neighbours or friends who consent to being named. They must be contactable when you are attending events with us.

**Emergency Contact Number 1**

**Their name**



**Their relationship to you**

**Their address**



**Their phone number**



**Their email address**



**Emergency Contact Number 2**

**Their name**



**Their relationship to you**

**Their address**



**Their phone number**



**Their email address**



**Professionals who support you**

Please give us the details of other professionals whose contact details we should have. For example, your job coach, employment advisor or social worker.

**Their name**



**Their relationship to you**

**Their address (this can be a work address)**



**Their phone number**



**Their email address**



**Interests and Experiences**

**Do you have any special interests?**

**What skills would you like to learn?**

**Are there any potential sectors you would like to work in?**

Submit your completed Autism Exchange application form to the Autism Exchange team by emailing exchange@ambitiousaboutautism.org.uk