

**M Y  
O N E P A G E P R O F I L E**



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Administrator

**WHAT PEOPLE APPRECIATE ABOUT ME**

- Proactive and organised
- Creative problem-solving approach
- Willingness to offer a helping hand.



**WHAT IS IMPORTANT TO ME**

- Spending time with my family and friends
- Achieving my goals and doing what I love well
- Being able to travel and explore the world around me
- Going for walks with my dog to enjoy the fresh air.



**HOW TO SUPPORT ME**

- Clear and concise instructions, examples also help me get things done
- Give me the space to give things a go on my own. I will always ask for help and more direction if needed
- Provide constructive feedback and be honest about my work, I want to improve and be the best I can.

