# Ambitious About Autism Risk Assessment – Coronavirus (2019-NCoV) Risk Assessment – The Rise School

### Definitions

"AaA" means Ambitious About Autism and Ambitious About Autism Schools Trust.

# Clarifications

The purpose of this Risk Assessment is to outline risks associated with the COVID-19 pandemic, as well as the actions AaA is taking to manage these risks, specifically for The Rise School. This particular risk assessment is to cover a specific AaA setting and is intended to cover any person entering that setting, regardless of whether they are a pupil, parent or guardian, member of staff, volunteer, partner, visitor or contractor.

Separate, more specific risk assessments have been drawn up for specific groups of staff, as well as pupils and learners. This risk assessment is different in the sense that it is intended to cover the access to and generally understood activities within particular setting or location.

AaA recognizes that some staff are classified as per the government guidance as being particularly vulnerable. Where appropriate and in accordance with government guidance, separate, individual risk assessment and subsequent adjustments will be made for these staff.

# THIS RISK ASSESMENT MUST BE READ IN CONJUNCTION WITH THE GENERIC "SCHOOL AND COLLEGE STAFF" RISK ASSESMSENT (\*Please see footnote on final page of this document)

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## 1.0 Background

A coronavirus is a type of virus. As a group, coronaviruses are common across the world. Typical symptoms of coronavirus may include a fever and a cough that may progress to a severe pneumonia causing shortness of breath and breathing difficulties. The UK government is updating the official symptoms periodically, as more is learned about the disease.

Generally, coronavirus can cause more severe symptoms in people with weakened immune systems, older people, and those with long-term conditions like diabetes, cancer, and chronic lung disease.

Novel coronavirus (2019-nCov) is a new strain of coronavirus first identified in Wuhan City, China.

## 2.0 Latest Information

The links below provides the very latest information from the NHS and UK government websites.

#### **NHS General COVID-19 Guidance**

https://www.england.nhs.uk/coronavirus/primary-care/about-covid-19/

#### NHS COVID-19 Symptoms

https://www.england.nhs.uk/coronavirus/community-social-care-ambulance/symptoms-of-covid-19-and-medical-advice/

#### **UK Government Guidance**

https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-thepublic?gclid=EAIaIQobChMIurfsINay5wIVQbDtCh0VowIbEAAYASAAEgIPkPD\_BwE

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# 3.0 Risk Assessment

	Ambitious about Autism Schools Trust				
Description of tas	sk and specific area be	ing assesse	ed		
Coronavirus (201	9-NCoV) – The Rise Sch	nool, Browe	ells Lane, Feltham, Middlesex, TW13 7EF		
Name of Assesso	r: Leigh-Anne Sullivan		Reviewed by: Helen Ralston	Date of Assessment: 20/05/2020	
Position Held: Sc	hool Business Manager	ſ	Position Held: Head of School	Planned Review Date: 01/07/2020	
Activity or Area	Risk Identified	Persons	Control Measures		
		at Risk	(Mitigating actions and measures taken by AaA)		
Communal areas of the school: Corridors, entrance, reception, staircases.	Risk of contracting COVID19 from pupils, colleagues, or others within the teaching & learning environment.	Staff, pupils, visitors	<ol> <li>Ensure that all staff actively subscribe to the print cleanliness / appropriate use and application of P office accommodation.</li> <li>Ensure social distancing where possible. <i>This Risk</i> <i>instances, this may be either extremely difficult of</i> <i>social distancing should be practiced.</i></li> <li>Display up-to-date posters encouraging social dist</li> <li>Display up-to-date posters encouraging regular at school.</li> <li>Display up-to-date posters on doors where areas entry. E.g. only 2 pupils and 1 member of staff are</li> <li>Display up-to-date posters on doors where there</li> <li>Display and the left signs around the building</li> <li>The use of one-way staircases, front staircase up date signage.</li> <li>Use prominent signage to stop ANYONE exhibiting college settings.</li> <li>Use tape or floor stickers where appropriate to do reinforce social distancing.</li> <li>Provide high alcohol hard surface wipes/disinfect high contact areas within assigned zones.</li> <li>All members of staff when working from school a all times if they require support.</li> </ol>	PE / use of common resources / use of Assessment recognises that in some or impossible, but where at all possible, tancing throughout the school. Ind proper handwashing throughout the or rooms are limited to set numbers of allowed in this room at any one time. is no entry to a room. and back staircase down. Display up-to- g symptoms from entering the school or emarcate areas to encourage and ant spray, for assigned staff to wipe down	

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			13) Ensure a strict and regular cleaning regime, with particular attention to frequently touched
			<ul> <li>surfaces and bathrooms.</li> <li>14) Severely restrict external visitors from entering the education settings. Any and all visitors must have a critical reason for entering the building.</li> <li>15) Restrict contractor attendance to critical and compliance-related work only, ensuring that said work is undertaken over weekends or after hours where at all possible.</li> <li>16) Ensure areas are ventilated, opening windows and propping open doors wherever possible. Not to use AC units wherever rooms have windows and doors that can be propped open.</li> <li>17) Windows will be left open during the day to provide good ventilation and air-conditioning will be used only where critically important, such as server rooms. Air-conditioning will be switched off where at all possible.</li> </ul>
Entrance to school	Over Crowding in entrance area, risk of contracting COVID19 from pupils, colleagues, or others	Staff, pupils, visitors	<ol> <li>Posters on doors and windows to remind pupils to keep distance and for pupils to wait in their vehicle until collected.</li> <li>Using tape to demarcate 2m distance around the outside of the building for pupils on foot to wait.</li> <li>Staff to meet pupils at their vehicle or at the front door allowing entry one by one.</li> <li>Using tape or floor stickers to demarcate 2m distance within reception and foyer.</li> <li>1 member of staff in reception area, 1 member of staff in foyer.</li> <li>Pupils to wash hands in visitor toilet upon arrival.</li> <li>Pupils to be taken to classrooms by member of staff waiting in foyer.</li> <li>PPE available to staff and pupils who choose to wear it, gloves and face coverings.</li> </ol>
Standard Classrooms – 001, 002, 003, 004, 006, 007, 008, 101, 102, 104, 106, 107	Risk of pupils / staff contracting COVID19 – Number of staff and pupils	Staff, pupils	<ol> <li>These control measure are in addition to the <u>General Classroom Risk Assessment</u>.</li> <li>Posters within classrooms to remind pupils and staff to keep distance and wash hands regularly.</li> <li>Using tape to demarcate 2m distance quadrants/zones.</li> <li>1 table and 1 chair within each quadrant/zone. Maximum of 4.</li> <li>Posters on internal doors to remind pupils and staff to maintain 1 person at a time in the quiet room.</li> <li>Posters on internal doors to remind pupils and staff to 1 person at a time in the locker room.</li> <li>Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes located in each room in use.</li> </ol>
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Specialist Classroom – Food Tech 108 Risk of pupils / st contracting COVI – Number of staf and pupils	D19 pupils	<ul> <li>7) All members of staff when working from school are required to have a radio with them at all times if they require support.</li> <li>8) Individual device allocated to each quadrant/zone, secured to ensure no trip hazards and cross contamination.</li> <li>9) Individual pupil pencil cases and workbooks allocated to reduce cross contamination.</li> <li>10) Regular handwashing incorporated into timetable.</li> <li>11) Lunches eaten in classrooms to minimise class groups close contact in the dining hall.</li> <li>12) Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.</li> <li>13) Ensure areas are ventilated, opening windows and propping open doors wherever possible. Not to use AC units wherever rooms have windows and doors that can be propped open.</li> <li>These control measures are in addition to the Food Technology Risk Assessment.</li> <li>1) Display up-to-date posters on door limited to set numbers of entry. Only 2 pupils and 1 member of staff are allowed in this room at any one time.</li> <li>2) Posters within classrooms to remind pupils and staff to keep distance and wash hands regularly.</li> <li>3) Using tape to demarcate 2m distance zones</li> </ul>
		<ol> <li>Using tape to demarcate 2m distance zones.</li> <li>All members of staff when working from school are required to have a radio with them at all times if they require support.</li> <li>Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes located in each room in use.</li> <li>Regular handwashing incorporated into timetable.</li> <li>Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.</li> <li>Ensure areas are ventilated, opening windows and propping open doors wherever possible. Not to use AC units wherever rooms have windows and doors that can be propped open.</li> </ol>
Specialist Risk of pupils / st		These control measure are in addition to the Gym Risk Assessment.
Classroom – Gym 105 – Number of staf and pupils	• •	<ol> <li>Display up-to-date posters on door limited to set numbers of entry. Only 2 pupils and 1 member of staff are allowed in this room at any one time.</li> <li>Posters within classrooms to remind pupils and staff to keep distance and wash hands regularly.</li> <li>All members of staff when working from school are required to have a radio with them at all times if they require support.</li> </ol>
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		r	
			<ol><li>Using tape to demarcate 2m distance zones.</li></ol>
			5) Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes
			located in each room in use.
			6) Regular handwashing incorporated into timetable.
			<ol> <li>Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.</li> </ol>
			<ol> <li>Ensure areas are ventilated, opening windows and propping open doors wherever possible Not to use AC units wherever rooms have windows and doors that can be propped open.</li> </ol>
Specialist Classroom –	Risk of pupils / staff contracting COVID19	Staff, pupils	<ol> <li>Display up-to-date posters on door limited to set numbers of entry. Only 2 pupils and 1 member of staff are allowed in this room at any one time.</li> </ol>
Common Room 005	<ul> <li>Number of staff</li> <li>and pupils</li> </ul>		<ol> <li>Posters within classrooms to remind pupils and staff to keep distance and wash hands regularly.</li> </ol>
			<ol><li>Using tape to demarcate 2m distance zones.</li></ol>
			<ol> <li>All members of staff when working from school are required to have a radio with them at all times if they require support.</li> </ol>
			5) Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes located in each room in use.
			6) Regular handwashing incorporated into timetable.
			<ul> <li>7) Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces and computer equipment.</li> </ul>
			8) Ensure areas are ventilated, opening windows and propping open doors wherever possible
			Not to use AC units wherever rooms have windows and doors that can be propped open.
Specialist	Risk of pupils / staff	Staff,	1) Display up-to-date posters on door limited to set numbers of entry. Only 2 pupils and 1
Classroom –	contracting COVID19	pupils	member of staff are allowed in this room at any one time.
Sensory Room 010	– Number of staff and pupils		<ol> <li>Posters within classrooms to remind pupils and staff to keep distance and wash hands regularly.</li> </ol>
			3) Using tape to demarcate 2m distance zones.
			4) All members of staff when working from school are required to have a radio with them at
			all times if they require support.
			5) Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes
			located in each room in use.
			6) Regular handwashing incorporated into timetable.

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Kitchen	Risk of contracting COVID19 from surfaces within the kitchen / canteen facilities.	Staff, pupils	<ol> <li>Ensure strict and regular kitchen cleaning regime, with particular attention to surfaces and equipment people can touch.</li> <li>Use signage and stickers near and in entrances to the kitchen, only 1 member of staff to enter at a time, to reinforce the importance of social distancing and handwashing.</li> <li>Ensure that staff using the kitchen are supplied with adequate and appropriate PPE.</li> <li>Ensure very good supplies of soap to support and encourage good handwashing practice.</li> <li>Ensure ample supply of cleaning consumables.</li> <li>All members of staff when working from school are required to have a radio with them at all times if they require support.</li> <li>Use disposable cutlery / crockery for all pupils eating a school provided meal.</li> </ol>
Vitala a		Ctoff	
	and pupils		<ol> <li>Use tape or floor stickers where appropriate to demarcate areas to encourage and reinforce social distancing.</li> <li>Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.</li> <li>Ensure areas are ventilated, opening windows and propping open doors wherever possible Not to use AC units wherever rooms have windows and doors that can be propped open.</li> </ol>
Dining Hall – Being used for sports.	Risk of pupils / staff contracting COVID19 – Number of staff	Staff, pupils	<ol> <li>Display up-to-date posters encouraging social distancing throughout the school.</li> <li>Display up-to-date posters encouraging regular and proper handwashing throughout the school.</li> <li>Use tape or floor stickers where appropriate to demargate areas to encourage and</li> </ol>
Sports Hall	Risk of pupils / staff contracting COVID19 – Number of staff and pupils	Staff, pupils	<ul> <li>surfaces and computer equipment.</li> <li>8) Ensure areas are ventilated, opening windows and propping open doors wherever possible Not to use AC units wherever rooms have windows and doors that can be propped open.</li> <li>1) Display up-to-date posters encouraging social distancing throughout the school.</li> <li>2) Display up-to-date posters encouraging regular and proper handwashing throughout the school.</li> <li>3) Use tape or floor stickers where appropriate to demarcate areas to encourage and reinforce social distancing.</li> <li>4) Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.</li> <li>5) Ensure areas are ventilated, opening windows and propping open doors wherever possible Not to use AC units wherever rooms have windows and doors that can be propped open.</li> </ul>

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			<ol> <li>Ensure areas are ventilated, opening windows and propping open doors wherever possible. Not to use AC units wherever rooms have windows and doors that can be propped open.</li> </ol>	
Medical Room	Risk of pupils / staff	Staff,	These control measures are in to work alongside the First Aid & Health Care Policy.	
Medical Room	contracting COVID19	Pupils,	1) Display up-to-date posters encouraging social distancing throughout the school.	
	- Contamination	visitors	<ol> <li>Display up-to-date posters encouraging social distancing throughout the school.</li> <li>Display up-to-date posters encouraging regular and proper handwashing throughout the school.</li> </ol>	
			<ol> <li>Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes located in each room in use.</li> </ol>	
			<ol> <li>Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.</li> </ol>	
			<ol> <li>Ensure areas are ventilated, opening windows and propping open doors wherever possible. Not to use AC units wherever rooms have windows and doors that can be propped open.</li> </ol>	
			6) Staff supplied with adequate and appropriate PPE to support with first aid and medication administration.	
1:1 Room – now	Risk of pupils / staff	Staff,	1) Display up-to-date posters on door: Isolation Room. Do not enter unless exhibiting COVID-	
being used as the	contracting COVID19	Pupils,	19 symptoms.	
COVID-19	OVID-19 -Contamination visito		2) Staff supplied with adequate and appropriate PPE, located in the medical room, before	
Assessment Room			entering the isolation room to take a suspected symptomatic individual's temperature.	
for people displaying symptoms.			<ol> <li>If exhibiting symptoms, the individual is to remain in the isolation room, SLT are alerted of symptoms and arrangements are made for the individual to leave the site, seek medical advice and self-isolate for 7 days.</li> </ol>	
symptomor			<ul> <li>4) Ensure the room is thoroughly cleaned using disinfectant and disposable cloths, and well ventilated after an individual has entered and used this room.</li> </ul>	
			<ol> <li>All PPE worn is to be removed, placed in a bin liner, double bagged and left for 72 hours before being taken to the bin shed.</li> </ol>	
			6) Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.	
			<ol> <li>Ensure areas are ventilated, opening windows and propping open doors wherever possible.</li> <li>Not to use AC units wherever rooms have windows and doors that can be propped open.</li> </ol>	
Office Spaces	Risk of pupils and	Staff,	1) Display up-to-date posters encouraging social distancing.	
	staff contracting	pupils	2) Display up-to-date posters encouraging regular and proper handwashing.	
	COVID19 from other		3) Display posters on doors of offices – 1 person only, please wait here.	
	pupils / colleagues /			
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	others within the		4) Implement zoning of desk spaces within the office areas to discourage colleagues using
	office environment.		multiple desks.
			5) All members of staff when working from school are required to have a radio with them at all times if they require support.
			6) Provide hand sanitiser, antibacterial wipes/disinfectant spray and high alcohol content
			device wipes within the office space.
			7) Phones and computers are to be cleaned routinely throughout the day.
			8) Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.
			9) Ensure areas are ventilated, opening windows and propping open doors wherever possible. Not to use AC units wherever rooms have windows and doors that can be propped open.
Staff Room	Risk of contracting	Staff,	1) Posters to remind staff to keep distance and wash hands regularly.
	COVID19 from	Pupils,	2) All members of staff when working from school are required to have a radio with them at
	surfaces within the	visitors	all times if they require support.
	kitchen / canteen facilities and		<ol> <li>Use tape or floor stickers where appropriate to demarcate areas to encourage and reinforce social distancing.</li> </ol>
	overcrowding.		<ul><li>4) 3 zones for preparing food and drinks.</li></ul>
	overcrowullig.		5) Ensuring seating arrangements are 2m distance apart.
			6) Use disposable cutlery / crockery in staff eating areas.
			<ul><li>7) Stagger break and lunch times to minimise footfall at one time.</li></ul>
			8) Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes
			located in each room in use.
			9) Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.
			10) Ensure areas are ventilated, opening windows and propping open doors wherever possible.
			Not to use AC units wherever rooms have windows and doors that can be propped open.
Staff Hub	Risk of pupils and	Staff,	1) Posters to remind staff to keep distance and wash hands regularly.
	staff contracting	pupils	2) Use tape or floor stickers where appropriate to demarcate areas to encourage and
	COVID19 from other		reinforce social distancing.
	pupils / colleagues /		3) All members of staff when working from school are required to have a radio with them at
	others within the		all times if they require support.
	office environment.		4) Ensuring seating arrangements are 2m distance apart.
			5) Implement zoning of desk spaces to discourage colleagues using multiple desks.
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			<ul> <li>6) Provide hand sanitiser, antibacterial wipes/disinfectant spray and high alcohol content device wipes within the office space.</li> <li>7) Phones and computers are to be cleaned routinely throughout the day.</li> </ul>	
			8) Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.	
			<ol> <li>Ensure areas are ventilated, opening windows and propping open doors wherever possible. Not to use AC units wherever rooms have windows and doors that can be propped open.</li> </ol>	
Playground and	Risk of pupils / staff	Staff,	<ol> <li>Use prominent signage to encourage and reinforce social distancing.</li> </ol>	
sensory garden	contracting COVID19 - Number of pupils	pupils	<ol> <li>Use tape or floor stickers where appropriate to demarcate areas to encourage and reinforce social distancing.</li> </ol>	
	Contamination		<ol> <li>All members of staff when working from school are required to have a radio with them at all times if they require support.</li> </ol>	
			<ol><li>Stagger break and lunch times to avoid class groups mixing.</li></ol>	
			5) One group to use the sensory garden at one time.	
			6) Staff to carry wipes and gloves to clean equipment if necessary.	
			7) Playgrounds to be cleaned at the end of every day. Focus to be on handles as well as metal	
			& plastic surfaces being cleaned with anti-bacterial spray.	
Use of toilets and	Risk of pupils / staff	Staff,	1) Ensure strict and regular bathroom cleaning regime, with particular attention to surfaces	
bathrooms	contracting COVID19	Pupils,	people can touch.	
	from surfaces within	visitors	2) Ensure very regular emptying and replacement of sanitary-related disposal units.	
	toilet / bathroom		3) Ensure ample supply of bathroom consumables and cleaning consumables.	
	facilities.		4) Ensure very good supplies of soap to support and encourage good handwashing practice.	
			<ol> <li>Ensure that posters, specifically promoting handwashing are displayed prominently in all toilets and bathrooms.</li> </ol>	
			<ol> <li>Hand dryers are not in use, ample supply of paper towels to dry hands and dispose of in bins provided.</li> </ol>	
Physical	Risk of contracting	Staff,	1) Continue to implement all established practise around P.I being a last resort - all proactive	
Intervention	COVID19 from pupils	Pupils	strategies are in place (including use of known distractors and preferred items) to minimise	
	or staff whilst being risk of needing to use physical intervention			
	in sustained physical		2) Ensure staff who are attending an escalation adhere to PPE guidance (eg. Their choice to	
	intervention	wear a mask/gloves)		
			3) If P.I looks to be sustained then escort to softplay, then arrange deep clean.	
			4) Staff who attend escalations may choose to bring a change of clothes to school	
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Food	Risk of contracting	Staff,	1) Ensure that staff supporting pupils and learners during mealtimes or food-related learning			
Management	COVID19 from pupils	Pupils,	activities are supplied with adequate and appropriate PPE and wash their hands re			
	or staff whilst	visitors	2) Use tape within dining or teaching spaced to demarcate zones to encourage and reinforce			
	working with food		social distancing where practicably possible.			
	and during		3) Remove / rearrange furniture if practical and possible to ensure adequate space is allowed			
	mealtimes.		between pupils and learning activities.			
			4) Ensure that food is not left out and / or exposed for extended periods. Unfinished food			
			should be promptly discarded.			
			5) Not allow the sharing of food between pupils, learners and the staff supporting them.			
Cleaning of school	Risk of contracting Cleaners,		These control measure are in addition to the <u>Nviro Risk Assessment</u>			
	COVID19 from	Staff,	1) Ensure Cleaning team are included in communicating the risk assessment.			
	surfaces, infecting	Pupils,	2) Cleaning company, Nviro, supply their cleaners with appropriate PPE to safely undertake			
	others by not	Visitors	their cleaning regime.			
	cleaning using		<ol><li>All chemicals used are updated with COSHH data sheets and risk assessments.</li></ol>			
	appropriate		4) Standard cleaning regime continues between 4:15-6:15am of whole school.			
	chemicals and PPE		6) Daily cleaning of touch points around the building will be carried out between 11am-1pm.			
Visitors &	Risk of contracting	Staff,	1) Severely restrict external visitors from entering the education settings. Any and all visitors			
Contractors on	COVID19 from	Pupils,	must have a critical reason for entering the building.			
site	pupils, staff, visitors	visitors	2) Restrict contractor attendance to critical and compliance-related work only, ensuring that			
	or contractors.		said work is undertaken over weekends or after hours where at all possible			
			<ol> <li>Visitors and contractors are expected to maintain social distancing measures within the building wherever practicable.</li> </ol>			
			4) Visitors and contractors are to use the visitor toilet located in the foyer area only.			
			5) Visitors and contractors are only able to work on site if they have the required PPE. If they			
			do not, they will be provided with gloves and face coverings wherever possible.			
Development of	Risk of infecting	Staff,	1) If anyone exhibits symptoms, they are to alert the SLT immediately			
symptoms or	colleagues / pupils /	Pupils,	2) Anyone that has exhibited symptoms will be asked to self-isolate for 7 days			
contracting	learners with	visitors	3) Anyone that has worked closely, e.g. pupils within class, teachers working within class, the			
COVID19.	COVID19.		whole group is to isolate for 7 days.			
			4) Guidance and procedures in place within AaA for staff to manage the onset of suspected			
			symptoms, or indeed contracting COVD19.			
			https://ambitiousaboutautism.sharepoint.com/sites/CoronaVirus/			
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	5) Guidance around testing for COVID19. <u>https://ambitiousaboutautism.sharepoint.com/sites/CoronaVirus/SitePages/Coronavirus-</u> testing.aspx
Development of negative mental health symptoms	PLEASE REFER TO THE GENERIC "SCHOOL AND COLLEGE STAFF" RISK ASSESMSENT
Staff may have questions around COVID-19 or AaA Management or	PLEASE REFER TO THE GENERIC "SCHOOL AND COLLEGE STAFF" RISK ASSESMSENT
procedures around COVID	

#### Additional, related Risk assessments.

Should parties outside of Ambitious About Autism or Ambitious About Autism School Trust require copies of additional Risk Assessments to which this Risk Assessment relates, please request this from Mark Dixon, Head of Property & IT, <u>mdixon@ambitiousaboutautism.org.uk</u>.

END

Leigh-Anne Sullivan / Mark Dixon School Business Manager / Head of Property & IT Version 1.2 Risk Assessment done: 15 May 2020 by Leigh-Anne Sullivan Reviewed by AaAST SLT / AAA H&S Committee & AaA ELT Review date: 8 June 2020 Last updated: 10 June 2020 Linked last checked: May 2020

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